

FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOLS
PROCUREMENT DIVISION

10 Hotel Street
Warrenton, Virginia 20186
Phone: (540) 347-8730 Fax: (540) 347-5753

NOTICE OF CONTRACT AWARD

1. DATE: September 25, 2000
2. COMMODITY NAME: Microscope Service Repairs
3. CONTRACT NUMBER: #26-01bwc
4. SUPERCEDES: none
5. CONTRACT PERIOD: September 25, 2000 – September 24, 2001
6. RENEWAL OPTIONS: Two (2) Additional renewal options
- CONTRACTOR: Dominion Microscope, Inc.
1800 Idlebrook Court
Richmond, VA 23230
Ph: (804) 740-0810 Fax: (804) 740-3419
8. TERMS: Net 45 days
9. DELIVERY: As scheduled with Contract Administrator, Eric Dalton
10. FOR FURTHER INFORMATION CONTACT: Barbara Whitehurst, Buyer
PH (540) 347-8730
11. NOTICE TO ALL FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOL USING DEPARTMENTS: This contract is the result of a competitive bid program and its use must follow the FCG&PS Procurement Policy/Procedures for the purchase of the commodity listed herein. Please see the reverse side of this notice for further instructions regarding this contract.

By: _____
Barbara Whitehurst, Buyer
FCG&PS Procurement

INSTRUCTIONS

1. **Orders:** All FCG&PS Using Departments must order services listed by issuing FCG&PS Purchase Orders per FCG&PS Procurement Procedures Manual. An extra copy of the Procedures Manual can be obtained by calling Procurement at (540) 347-8655 or 8669.
2. The applicable contract number, vendor number, estimated total dollar amount (can be done as a "Not to exceed" estimated figure), contact person with phone number, and billing/delivery address must be shown on each purchase order for Finance & Contractor use.
3. Inspection on delivery and approval of contractor's invoice is the responsibility of the Contract Administrator, Eric Dalton.
4. Any complaint as to quality of goods or services, faulty or delinquent delivery, or violation of contract provisions by contractor shall be reported to FCG&PS Procurement for handling with the Contractor. All complaints must be submitted in writing and can be forwarded to Procurement via fax or courier.
5. **Renewals:** As stated on the face of this notice, two (2) additional one-year terms remain on this contract. The decision as to whether to exercise the renewal option will be made by the contract officer, with input requested from the contract administrator, approximately sixty days in advance of the expiration date of the current term.
6. **Pricing:**
Microscope Service/Labor \$6.35/unit

Microscope Repair Parts 10% discount off manufacturer List Price